

**RECORD OF PROCEEDINGS
REGULAR MEETING
MARCH 23, 2026**

The Bath Township Board of Trustees met in the Trustee Meeting Room on March 23, 2026 at 4:00pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Sharon Troike convened the meeting. Trustees present were Mr. Sean Gaffney and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Troike called the meeting to order at 4:00pm.

PLEDGE OF ALLEGIANCE

Mrs. Troike requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Troike welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Troike requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Troike seconded the motion. All Ayes. Motion passed 2-0.**

FISCAL OFFICER LAURA TUTTLE

Report/Recommendations

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2026-00405 through 2026-00434 and payments in the amount of \$120,059.54.**

Included in the payments are the following:

- \$11,324.34 to ICR Electric for lighting upgrades (Service)
- \$10,974.15 to Environmental Design Group for engineering/site plans (Admin)
- \$12,779.25 to Cargill for road salt (Service)
- \$29,663.75 to Robert Konstand for 1st ½ 2025 township legal services (Admin)

Mrs. Troike seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **AYE**

Mrs. Troike, **AYE**

Mrs. Goodrich, **ABSENT**

Motion Passed

2. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report/Recommendations

1. Chief Sinopoli recommended, and **Mr. Gaffney moved to approve the annual renewal with Eventide Assure software assurance & support program for the 911, Police, and Fire radio recorder in the amount of \$2,505.96 This is a 60/40 split with the Fire Department. Mrs. Troike seconded the motion. All Ayes. Motion passed 2-0.**

OATH OF OFFICE FOR CAPTAIN ROB GRIFFITH

The Oath of Office of Rob Griffith, full-time Police Captain administered by Board President Sharon Troike.

INTERIM FIRE CHIEF JOHN RODRIGUEZ

No Report/Recommendations

SERVICE DIRECTOR CAINE COLLINS

Report/Recommendations

1. Service Director Collins recommended, and **Mr. Gaffney moved to purchase a used forklift from Burns Industrial Equipment in an amount not to exceed \$12,000.00. Mrs. Troike seconded the motion. All**

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Ayes. Motion passed 2-0.

SERVICE DIRECTOR CAINE COLLINS ON BEHALF OF PARKS DIRECTOR JEFF FRANCE

Report/Recommendations

1. Service Director Collins recommended, and **Mr. Gaffney moved to purchase a Toro Workman from Century Equipment for \$44,500.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 2-0.**

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK

Report/Recommendations

1. Zoning Inspector Funk recommended, and **Mr. Gaffney moved to appoint Steve Moore to the Appearance Review Commission as an alternate member. The term is for two years expiring on July 1, 2028. Mrs. Troike seconded the motion. Motion passed 2-0.**

ADMINISTRATOR VITO F. SINOPOLI

Report/Recommendations

1. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-19 Organization Amendment 02 Job Description:

Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2026-19
AMENDMENT 02
TO AMEND THE 2026 JOB DESCRIPTION MANUAL**

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2026 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2026; and,

WHEREAS, after review the Board of Trustees has decided to revise and update the 2026 Job Description Manual to amend the following information:

1. To amend the Staff Sergeant Job Description to remove the minimum qualification that requires candidates to serve in the position of full-time Patrol Sergeant for a minimum of 2 years in the Bath Township Police Department.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2026 Job Description Manual to include the updated information in the attachment and shall be retroactively effective as of January 1, 2026.

Mrs. Troike seconded the amendment; and the Fiscal Officer called the roll:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich, **ABSENT**

Resolution Adopted

2. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-20 Authorizing application to the Summit County Community Grant:

Mrs. Troike presented the following Resolution and moved its adoption:

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**RESOLUTION 2026-20
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE SUMMIT COUNTY COMMUNITY GRANT**

WHEREAS, the County of Summit authorized a grant from their Capital Improvements Fund to the Ohio and Erie Canal Corridor Coalition for seed money to the Summit County Trail and Greenway Plan, which was used to create a Community Grant Project; and

WHEREAS, the Bath Township Board of Trustees wishes to enhance the Bath Community Park of Bath with a connector trail between existing trails within Bath Nature Preserve and Bath Community Park; and,

WHEREAS, the Bath Township Board of Trustees wish to take advantage of this reimbursable grant program in the amount of \$10,000.00 to be used for trail improvements at Bath Community Park located at 1615 N. Cleveland Massillon Road.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Summit County Community Grant Project.
2. That Elaina Goodrich Bath Township Board of Trustee is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 651 and if the grant is awarded, to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mr. Gaffney; discussion and roll called:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **ABSENT**

Resolution Adopted

3. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-21 Adopting 2026 permanent Appropriations:

Mr. Gaffney introduced the following resolution and moved its adoption:

**RESOLUTION 2026-21
TO ADOPT THE 2026 PERMANENT APPROPRIATIONS FOR
BATH TOWNSHIP, SUMMIT COUNTY**

WHEREAS, after careful review of the budget submitted to the Summit County Budget Commission July 2025, the Department Heads and Township Administrator under Ohio Revised Code 505.032 (F) have developed permanent appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer has reviewed the budget and certified that the expenditures are inside the current Official Certificate of Resources; and,

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WHEREAS, under O.R.C. 5705.38(C) the minimum level of budgetary control must be specified, the legal level of control for Bath Township has been established at the personal services and other object level within each department for the General Fund and at the personal services and other object level for all other funds.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2026, the attached document identified as the 2026 Township of Bath Permanent Appropriations, dated March 23, 2026 are the sums hereby set aside and appropriated for purposes of general government for which expenditures are to be considered during fiscal year 2026 in the amount of \$20,262,703.81 and,

FURTHER that these Permanent Appropriations be submitted to the County of Summit Budget Commission prior to April 1, 2026.

FURTHER, that said money is appropriated as allowed by law.

Mrs. Troike seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **ABSENT**

Resolution Adopted

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

FUTURE TRUSTEE MEETINGS AND EVENTS

Appearance Review Commission	April 6, 2026, 5pm	Trustee Meeting Room
Board of Trustees Meeting	April 6, 2026, 6:30pm	Trustee Meeting Room
Zoning Commission	April 9, 2026, 6pm	Trustee Meeting Room
Discover Bath Barns	April 14, 2026, 5pm	Bath Church
Board of Trustees Meeting	April 20, 2026, 4pm	Trustee Meeting Room
Water and Sewer District Board	April 20, 2026, 6pm	Trustee Meeting Room
Board of Zoning Appeals	April 21, 2026, 7pm	Trustee Meeting Room
Project Pride Community Roadside Cleanup	April 25, 2026, 9am - 12pm	Bath Township roadways

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 4:21pm.

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Sharon A. Troike, President
Bath Township Board of Trustees

Sean F. Gaffney, Vice President
Bath Township Board of Trustees

ABSENT

Elaina E. Goodrich
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: March 23, 2026
Bath Township Board of Trustees

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